

RECEIPT NO.....

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PHOTOGRAPH



JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

School of Mechanical, Manufacturing and Materials Engineering

APPLICATION FORM FOR CERTIFICATE COURSES

(To be filled in duplicate)

SECTION A: PERSONAL DETAILS

NAME:..... GENDER:.....

(Surname)

(Other Names)

DATE OF BIRTH: NATIONALITY ID NO:.....

NAME & ADDRESS OF CURRENT EMPLOYER (If employed):.....

PERMANENT (HOME) ADDRESS:

CURRENT (CONTACT) ADDRESS:

MOBILE NO.:..... EMAIL:.....

COURSE APPLIED FOR PLEASE TICK

LUBRICATION TECHNOLOGY

ALUMINIUM SYSTEMS AND FABRICATIONS

NB: Only application forms for which payment of a non refundable registration fee of Kshs.500 paid to JKUAT- FINANCE OFFICE (Cash office) will be processed.

REQUIREMENTS FOR APPLICANTS:

- i. The duly filled form and original payment receipt should reach the Dean, School of Mechanical, Manufacturing and Materials Engineering (SoMMME) Office, before the close of the registration period.
- ii. Copy of National ID Card or Birth Certificate



SECTION B: EDUCATION *(Please attach copies of relevant certified documents)*

SCHOOLS/COLLEGES ATTENDED	FROM (Month and Year)	TO (Month and Year)	QUALIFICATION

SECTION C: EMPLOYMENT (Where Applicable)

EMPLOYER (Start with current)	FROM (Month and Year)	TO (Month and Year)	POSITION HELD

TERMS AND CONDITIONS

1. Consideration for admission will be based on the applicants qualifications and availability of space
2. Certificates will only be awarded after fulfillment of all the course requirements
3. Fees must be paid in advance or on the date of registration for the course, unless prior arrangement are made and approved by the Dean, SoMMME.
4. A trainee who withdraws after paying fees and before commencement of classes will be charged 25% of the course fee
5. Fees payments will be in the form of banker's cheques or deposited directly to JKUAT Faculty of Engineering Account, Barclays Bank, Juja Branch, Account Number: 0721058123.
6. For course on Aluminium Systems and Fabrications:
 - A trainee who abandons studies within the first three weeks will be refunded 50% of fees excluding registration fees.
 - A trainee is required to adhere to all Rules and Regulations governing students at JKUAT.

SECTION D: DECLARATION

I declare that the information I have given above is correct and complete to the best of my knowledge. I further certify that, I have read understood and agreed to comply with the terms and conditions of admission stipulated herein.

Signature of applicant: Date:

SECTION E: SPONSOR’S UNDERTAKING

We/I, the undersigned hereby confirm that the applicant will be sponsored by us for the short course. (To be filled by self if self-sponsored)

Name of Sponsor.....

Authorized Signature..... Date.....

All correspondence should be addressed to:
The Dean,
School of Mechanical, Manufacturing and Materials Engineering,
JKUAT, Main Campus
P.O. Box 62000-00200
Nairobi – Kenya
Email: sommme@eng.jkuat.ac.ke

For official use only

Application: *Approved* () *Rejected* () Intake:
Registration No.....
Remarks, if any:.....
Date of commencement:.....

Signed.....Date:.....

COD, Mechanical Engineering

Signed.....Date:.....

DEAN, SOMMME

